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## Executive Director, Beyond the Bell Programs

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Published Date: Feb 20, 2025

Location: US

Company: Los Angeles Unified School District

### SALARY DETAILS

\$232,965.00 Yearly

### APPLICATION FILING DATES

February 20, 2025 - March 20, 2025

### INFORMATION ABOUT LAUSD

We are LAUSD. We are at the forefront of innovation in public education, focused on a clear and inspiring vision of the future for all of our students as they venture forward on their journey as lifelong learners. Here, you will have the opportunity to exercise your potential in a role supporting the business of education. Our work directly contributes toward the goal of ensuring that our students graduate ready for the world – ready to thrive in college, career and life. LAUSD is the second largest school district in the nation with an enrollment of nearly 575,000 students. We serve an area totaling 710 square miles, with over 1,190 schools and educational centers, and we employ over 74,000 individuals, making us one of the largest employers in our city.

LAUSD Employees: Please be advised that all LAUSD employees must sign in to the GlobalProtect Virtual Private Network (VPN) in order to submit an application from an external network outside of an LAUSD location. For assistance with installing the GlobalProtect virtual network, please contact Information Technology Services at (213) 443-1300 or (213) 241-5200.

## **ABOUT THE EXECUTIVE DIRECTOR, BEYOND THE BELL PROGRAMS**

The ideal candidate for the Executive Director, Beyond the Bell Programs, is a strategic and effective leader with experience in program development, fundraising, marketing, and human capital management.

They will thrive in a values-driven educational environment and serve as a strong advocate for the benefits of extended learning programs within both the educational sector and the greater Los Angeles community.

They will lead by example, demonstrating resourcefulness, a willingness to contribute, and a commitment to continuous learning. Additionally, they will act as an ambassador for LAUSD's Beyond the Bell Programs, which offer extensive and enriching opportunities for students.

As the leader and public face of Beyond the Bell, the Executive Director will work with District leadership to advance the vision, mission, and strategic direction of these comprehensive programs.

The ideal candidate possesses the vision and experience necessary to create a high-performing, service-oriented organization that maximizes the value and reach of Beyond the Bell's broad portfolio of programs serving pre-K through 12th-grade students.

The Executive Director must have strong managerial and business operations expertise, including financial management, fundraising, project management, and organizational skills to oversee day-to-day operations.

## **BEYOND THE BELL DIVISION**

The mission of the Los Angeles Unified School District, Beyond the Bell Division ensures that all children and youth in LAUSD have access to high quality safe and supervised academic, enrichment, and recreation programs that inspire learning and achievement beyond the regular school day (before and after school and Saturdays.)

For more information about Beyond the Bell, and the broad portfolio of programs for pre-K to 12 students, please visit <https://btb.lausd.net/>.

## **BENEFITS**

LAUSD offers a comprehensive benefits package which includes:

- A choice of several medical, dental, vision, and life insurance plans for you and your family.
- Membership in the California Public Employee Retirement System (CalPERS) Classic 3% at 50 (Employee contributes 9%) or CalPERS PEPRA 2.7% @ 57 (Employee contributes 14.75%) and voluntary participation in the District's 403 (b) and 457 plans.
- Executive employees enjoy 24 days of paid vacation each year as well as 13 paid holidays.

## **JOB DUTIES/RESPONSIBILITIES**

This position provides leadership, administrative direction, and management to oversee expanded learning programs for pre-K-12 students under Beyond the Bell Programs. Responsibilities include:

- Directing and administering the District's expanded learning programs.
- Leading the development, implementation, evaluation, and monitoring of District-wide policies and procedures for expanded learning programs.
- Establishing program quality improvement processes and ensuring compliance with state, local, and federal guidelines.
- Managing outreach efforts and cultivating fundraising partnerships with community groups and corporations to enhance and expand learning programs.
- Facilitating and supporting a wide network of Beyond the Bell agency partner organizations to leverage their contributions and expertise.
- Preparing various program-mandated reports to secure ongoing funding and ensure compliance with District and grant/program requirements.
- Overseeing training and professional development at all program sites.
- Collaborating with local district superintendents and Community of Schools administrators to address local needs and provide high-quality expanded learning programs.
- Representing the District in collaborations with community-based organizations, including city, state, and federal agencies, to develop partnerships that support expanded learning programs.

- Organizing regional and citywide events.

**NOTE:** This is not an exhaustive list of the responsibilities of this position. For a comprehensive list of duties performed in these classifications, please visit: <https://bit.ly/4hCtvUa>

### **MINIMUM REQUIREMENTS**

**Education:** Graduation from a recognized college or university with a bachelor's degree preferably in sociology, education, psychology or related fields. A master's degree or advanced degree in a related field is preferable.

**Experience:** Five years of management experience overseeing expanded learning programs that included compliance monitoring, data program analysis, staff training, partnership development, and community outreach.

**Special:** A valid driver's license to legally operate a motor vehicle in the State of California and the use of a motor vehicle, or the ability to utilize an alternative method of transportation.

### **DESIRABLE QUALIFICATIONS**

Key Qualifications Include:

- Knowledge of best practices in education, nonprofit, and private sector management to effectively oversee contracts, procurement, and staff management.
- Experience in developing, executing, and monitoring programs/projects while measuring outcomes.
- Strong business acumen to manage Beyond the Bell's extended learning programs, funding reporting mandates, and grant/program requirements.
- A commitment to ensuring that Beyond the Bell Programs operate in compliance with all applicable laws and regulations, including Education Code provisions related to expanded learning programs.
- Extensive experience in developing and maintaining relationships with multiple stakeholders, including community groups, corporate partners, and District leaders and administrators.
- The ability to navigate a complex organizational landscape with confidence and a solutions-oriented mindset.
- Excellent written and verbal communication skills, with the ability to present information clearly, effectively, and professionally to diverse audiences.

### **EMPLOYMENT SELECTION PROCESS**

If you believe that you have what it takes to be successful and thrive in this position, we would like to know more about you. Interested applicants, please apply through our online application system. Once you have logged into our application system, attach and submit your cover letter and resume. Please ensure that your resume and cover letter clearly indicate the extent of your professional experience and expertise as it relates to this position. Additionally, you should indicate how your background and your skill set match that described for our successful candidate, as only those candidates who most closely match our description of a successful candidate, will be invited to move forward in this selection process. If you have any questions please contact [include your name and email] Please be sure to include correspondence from @lausd.net as an approved sender so that messages aren't accidentally placed into your spam/junk e-mail folder.

### **APPLICATION PROCESS**

If you believe that you have what it takes to be successful and thrive in this position, we would like to know more about you. Interested applicants, please apply through our online application system. Once you have logged into our application system, attach and submit your cover letter and resume. Please ensure that both the cover letter and resume indicate the extent of your professional experience and expertise, and clearly state how you meet all requirements of this job as stated above. We ask that you include specific details about all positions that you have held including job title and organization at which you worked, your specific job duties, and also account for any gaps in your employment history. Additionally, you should indicate how your background and your skill set match that described for our successful candidate, as only those candidates who most closely match our description of a successful candidate, will be invited to move forward in this selection process.

If you have any questions please contact Brittany Goins at [brittany.goins@lausd.net](mailto:brittany.goins@lausd.net). Please be sure to include correspondence from [@lausd.net](mailto:@lausd.net) and [@successfactors.com](mailto:@successfactors.com) as an approved sender so that messages aren't accidentally placed into your spam/junk e-mail folder.

#### DO YOU NEED TECHNICAL ASSISTANCE WITH THE ON-LINE APPLICATION?

Please contact us at (213) 241-3455 or email us at [helpmeapply@lausd.net](mailto:helpmeapply@lausd.net) for assistance. To find out whether the application deadline has been extended, visit the website at: <http://www.lausdjobs.org>.

#### ADDITIONAL POSTING INFORMATION

As this is a Senior Management recruitment, successful candidates are placed on a hiring (eligibility) list in alphabetic name order. Hiring departments may make job offers to anyone on the Eligibility List. Eligibility Lists are typically active for 12 months. The hiring list resulting from this selection process may be used to fill open positions in related job classifications.

The Los Angeles Unified School District intends that all qualified persons shall have equal opportunities for employment and promotion. Reasonable accommodations in completing an application and testing are available to individuals with disabilities. Please call (213) 241-3455 for more information.

The Los Angeles Unified School District is committed to providing a working and learning environment free from discrimination, harassment, intimidation, abusive conduct, or bullying. To view our non-discrimination policy, choose this link.

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