



Sulphur Springs Union School District

Serving Grades - K – 6



27000 Weyerhaeuser Way, Santa Clarita, CA 91351 661-252-5131 www.sssd.k12.ca.us

Canyon Springs Community School
Leona Cox Community School
Pinetree Community School

Fair Oaks Ranch Community School
Mint Canyon Community School
Sulphur Springs Community School

Golden Oak Community School
Mitchell Community School
Valley View Community School

Behavior Intervention Assistant (BIA)

DEFINITION

Under the supervision of the Director of Special Education and the direction of the Behavior Intervention Specialist, provide a variety of specialized duties which support and serve students who require Applied Behavior Analysis (ABA) strategies; provides directed learning experiences; performs clerical duties; and performs related work as required. The BIA administers ABA to students in various settings. The BIA provides services in both general education and special education settings.

CLASS CHARACTERISTICS

Positions assigned to this class assist students and teachers in a variety of special education programs and instructional settings. Incumbents have as a primary and continuing assignment the support and reinforcement of behavioral support planned by a professional staff member and the performance of routine behavioral support related work. Incumbents may be assigned to specialized learning programs and may learn the characteristics of the program through on-the-job training and workshop attendance; however, the entrance requirements of all positions in this class are highly similar, except where personality may be a factor in the final selection. Positions in this class are differentiated from Instructional Assistant positions in that incumbents deal specifically with students with behavioral needs.

EXAMPLES OF DUTIES

The tasks listed in this section are representative of duties assigned to positions in this class. This list is not intended to be an exhaustive list of all the tasks assigned to positions in the class, and it is not expected that all of the tasks listed are necessarily assigned to all positions in the class.

Works with students who require intensive behavior intervention. Provides directed learning experiences, including social skills. Administers ABA strategies to students in general education and in special education. Assists certificated staff and instructional assistants when implementing behavioral strategies. Regularly attends a variety of meetings and/or training sessions. Provides program input, and follows/implements program recommendations. Performs clerical duties and related work as required. Collects and graphs data. Performs other duties as assigned that support the overall objective of the position.

Assignments will include working at more than one location and with multiple students.

QUALIFICATIONS

Knowledge and Skills:

ABA procedures, social skills training, implementation of behavior support plans and behavior intervention plans. Appropriate safety precautions and procedures for classroom and school-wide activities. Use of word processor, computer, tablet, and other standard office equipment. Data collection methodologies. Data graphing.

Abilities:

Learn of the general needs and behavior of students with a variety of disabilities. Attend and successfully complete ABA, Crisis Prevention Intervention (CPI) trainings. Assist instructional assistants and certificated staff in the implementation of behavioral strategies. Demonstrate and instruct instructional assistants through modeling and/or shadowing techniques. Implement behavior strategies and program modifications in accordance with a student's Individualized Education Program (IEP). Work effectively with parents, teachers, students, other staff, and the general public. Reinforce social skills plans. Run social skills groups. Understand and accurately follow oral and written instructions. Communicate effectively, both orally and in writing. Drive a car.

Must be able to pass CPI and Advanced CPI courses

EDUCATION AND EXPERIENCE

High school diploma or equivalent

2 years of study in an institution of higher learning, or an Associate’s Degree in a related field, such as psychology or child development preferred. Two years of directly related experience working with children with Autism Spectrum Disorder, Down Syndrome, Multiple Disabilities, Emotional Disturbance, or other disabilities.

Licenses and Certificates: Valid California driver’s license. Valid first aid and CPR certificates. Registered Behavior Technician certification preferred.

PHYSICAL ABILITIES AND WORKING CONDITIONS OF EMPLOYMENT

The Physical Abilities and Other Conditions of Employment and the Associated Tasks listed in this section are representative of, but are not intended to provide an exhaustive list of Physical Abilities and Other Conditions of Employment and Associated Tasks which may be required of positions in this class. Sulphur Springs Union School District encourages persons with disabilities who are interested in employment in this class and need reasonable accommodation of those disabilities to contact the Personnel Department for further information.

PHYSICAL DEMANDS ASSOCIATED TASKS

Vision: (which may be corrected)

Read normal print

To perform tasks such as to:

Read curriculum and grade student work

Hearing: (which may be corrected)

Hear sounds which warn of potential danger

To perform tasks such as to:

Supervise students and respond to emergencies; hear breaking glass or falling furniture; hear students cry or scream
Respond to student questions; listen to reading groups

Hear speech in classroom setting

Speech:

Speak with a level of proficiency and volume to be understood in face-to-face public contact

To perform tasks such as to:

Communicate with teachers and students

Speak with a level of proficiency and volume to be understood in a classroom
Speak for prolonged periods

Upper Body Mobility:

Use hands and fingers to feel, grasp, and manipulate small objects, manipulate fingers, twist and bend hands at wrist and elbow, extend arms to reach outward and upward, use hands and arms to lift objects

Turn, raise, and lower head, twist and bend at torso

Lower Body Mobility:

Walk on uneven terrain
Walk on even surfaces

Climb stairs

Bend at waist
Stoop

Stand for prolonged periods of 50 minutes

Strength:

To lift, and/or carry objects which weigh as much as 25 pounds on a regular basis
To lift and/or carry objects which weigh as much as 50 pounds on an occasional basis

Environmental Requirements:

Constant work interruptions

Work around dirt/dust
Work independently

Work cooperatively with others
Work inside

Mental Requirement:

Read, write, understand, interpret, and apply information at 12th grade proficiency level

Math skills at a 12th grade proficiency level

Reinforce instructions and talk to groups of students
Instruct and supervise students

To perform tasks such as to:

Assist students with backpacks and special equipment; provide physical assistance to students, write with pencil and pen; feed student; use hand to guide hand of student; carry student materials, tie shoes

Tie shoes, assist students with mobility, sit and kneel on floor to work with students, and respond to emergencies

To perform tasks such as to:

Supervise students on playground
Supervise students in the classroom setting; step up and over projects, boxes and other classroom clutter
Walk to classrooms; follow disaster plan (some positions)
Pick up materials; assist children at desks
Assist students to tie shoes; clean spills; assist student who has fallen to get up
Circulate throughout classroom

To perform tasks such as to:

Lift instructional materials; lift stack of books

Lift, carry, or restrain a child, if necessary

To perform tasks such as to:

Instruct and supervise students; respond to student questions
Supervise students outdoors
Instruct groups of students in absence of teacher; supervise students during recess
Coordinate activities with teachers and staff
Perform all classroom duties

To perform tasks such as to:

Read and understand curriculum; reinforce instruction in all subject areas

Reinforce instruction; correct and grade papers

Copying

Coordinating

Judgment and process information quickly

Learn quickly and follow verbal procedures

Listen

Demonstrate

Give verbal instruction

Document information and maintain student records

Set up projects or field trips

Make quick decisions to work safely and effectively with students

Reinforce teacher instruction; assist teacher by following spontaneous instructions; follow instructions in emergency; follow child abuse reporting procedures

Understand student questions

Reinforce teacher lessons

Instruct and supervise students