

SCHOOL BUS DRIVER

Placentia-Yorba Linda Unified School District

Open to PYLUSD Permanent Employees, substitutes and external applicants.

Interviews will begin with Permanent Applicants Qualified for an Interview.

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| SALARY: | \$37,812-\$46,067/Annual Average (Range 29) |
| LOCATION: | Transportation DO Benefited Position 2 Positions Available |
| WORK YEAR: | 10 months per year, 5 days per week, a minimum average of six (6) hours of work each day (a monthly average) during the regular school year. |
| Number of Paid Days: | 208 Days |
| Work Calendar Number: | 1002 (Found at www.pylusd.org) |
| Testing: | No Pre-Application Testing Required |
| CLOSING DATE: | Wednesday, February 26, 2025, at 4:30 p.m. |

Lateral/Voluntary Demotion Transfers

Applies to all Permanent PYLUSD Employees:
 PYLUSD employee must complete the "Classified Employee Transfer and/or Voluntary Demotion" Request Application on www.edjoin.org/transfer** or at our district website under the Human Resources page.

Non Lateral Application Applies to all Permanent PYLUSD Employees:
 If applying for a position that is not in your same class or job title, complete the EdJoin application found at <https://www.edjoin.org/pylud> or at our district website under the Human Resources page.

All previously submitted transfer request forms have been considered.

Questions:
 Call Classified Human Resources,
 (714) 985-8405 or (714) 985-8415

DEFINITION:

To drive a school bus over designated routes for the purpose of transporting students to and from school and on special trips.

SUPERVISION RECEIVED AND EXERCISED:

Receives general supervision from higher level supervisory and management staff.

ESSENTIAL ELEMENTS OF THE POSITION:

1. Drive a school bus daily over designated routes in accordance with time schedules, picking up and discharging students.
2. Escort students across streets when necessary, stopping traffic as needed.
3. Transport students and teachers on field trips to various locations making departure and arrival time as scheduled.
4. Assist in maintaining the school bus and other motor equipment in clean and safe operating condition.
5. Maintain good order among students on the bus following District policies regarding the disciplining of children.
6. Make routine safety checks and report problems or equipment malfunction.
7. Maintain records of all trips.
8. File accident reports when necessary.
9. Attend scheduled safety meetings and safety programs.
10. Report incidents which affect the safety of pupils.
11. Perform related duties as assigned

QUALIFICATIONS:

Knowledge and Abilities:

1. Knowledge of safe driving practices.
2. Knowledge of provisions of the California Vehicle Code and Education Code applicable to the operation of vehicles in transporting students.
3. Knowledge of first aid practices.
4. Ability to drive a school bus safely and efficiently.
5. Ability to maintain order among students on a school bus.

6. Ability to recognize malfunctions in the equipment and take appropriate action.
7. Ability to learn a designated bus route, including stops and traffic hazards.
8. Ability to maintain simple records.
9. Ability to work effectively in the absence of supervision.
10. Ability to understand and follow oral and written directions.
11. Ability to establish and maintain cooperative working relationships with those contacted in the course of work.

EXPERIENCE AND TRAINING GUIDELINES:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and ability would be:

EXPERIENCE: None required

TRAINING: Formal or informal training which provides the ability to read and write at the level necessary for job performance.

LICENSE OR CERTIFICATE:

- Certificate Copy (Special School Bus Driver's Certificate with School Bus Driver endorsement)
- First Aid/CPR certificate OR show passage of the California Highway Patrol First Aid test on DL45
- Health (Possession of an appropriate, Valid Medical Certificate)
- Resume

METHOD OF APPLICATION:

Applicants interested in applying for this position must submit an online application along with a current resume and supporting documents through EdJoin at <https://www.edjoin.org/pylUSD> or click on the EdJoin link on our PYLUSD website <https://www.pylUSD.org/jobs>.

Interviews will begin with permanent internal applicants at least five (5) days before non-bargaining unit member.

Questions: Contact Classified Human Resources Technician at (714) 985-8405.

PYLUSD Non-Discrimination Statement

The Placentia Yorba Linda Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, gender, gender identity, gender expression, immigration status, nationality, race or ethnicity, religion, sex, sexual orientation, or association with a person or a group with one or more of these actual or perceived characteristics or affiliation with the Boy Scouts of America and other designated youth groups or any other basis protected by law or regulation, in its educational program(s) or employment. For questions or complaints, contact Equity Compliance Officer: Dr. Issaic Gates, Deputy Superintendent, 1301 E. Orangethorpe Ave. Placentia, CA 92870, 714-985-8408, Title IX Coordinator: Dr. Baldwin Pedraza, 1301 E. Orangethorpe Ave. Placentia, CA 92870 [714-985-8670], bpedraza@pylUSD.org, Director Student Services, Title II/ ADA Coordinator and Section 504 Coordinator: Renee Gray, Assistant Superintendent Student Support Services, 1301 E. Orangethorpe Ave. Placentia, CA 92870, 714-985-8727. The Placentia-Yorba Linda Unified School District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to Placentia Yorba Linda Unified School District's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. Placentia Yorba Linda Unified School District's Title IX Coordinator is Dr. Baldwin Pedraza, 1301 E. Orangethorpe Ave. Placentia, CA 92870 [714-985-8670]. The Placentia Yorba Linda Unified School District's nondiscrimination policy and grievance procedures can be located at [Non Discrimination State and Notice](#). To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to the [Uniform Complaint Policy Form](#).

If you need a reasonable accommodation to participate in the hiring process, **Placentia-Yorba Linda Unified** will provide you with one upon notice.