

JOB DESCRIPTION
July 2017

Placer County Office of Education
360 Nevada Street
Auburn, CA 95603

PHYSICAL THERAPIST I, II & III

General Purpose:

A Physical Therapist I, II & III is responsible to the County Superintendent and works under the direct supervision of the designated manager(s). The Physical Therapist provides physical therapy treatment to special needs students enrolled in the educational programs of Placer County Office of Education (PCOE).

Essential Functions and Responsibilities include the following. Other duties may be assigned as required:

- Provides physical therapy services to special needs students.
- Assesses student performance in activities that are meaningful, curriculum oriented, and applicable to daily life routines.
- Plans and records monthly work schedule in electronic calendar (Outlook) at least 30 days in advance and records any changes as they occur to ensure accurate IEP scheduling.
- Collaborates with Individualized Education Program (IEP) team members in regards to the students' progress.
- Develops a therapy intervention plan that supports the IEP goals, objectives/outcomes and implements the plan in appropriate settings and curricula.
- Notifies case manager, completes and sends appropriate forms to parent or case manager, prepares report and provides copies to case manager, drafts goals, updates present levels and progress; when assessment or IEP is required in advance of IEP.
- Contacts parent and case manager and obtains a signed excusal form when unable to attend an IEP meeting.
- Assists in the development of student transition plans, programs, and goals.
- Writes assessment reports identifying the student's needs and proposed treatment strategies, and maintains progress records.
- Documents findings, actions taken, and/or recommendations made regarding areas of service; maintains records as required by the Department of Special Education and identified program needs.
- Provides students with individual treatment and group therapy sessions to correct specific physical areas.
- Monitors therapy programs and educational staff trained to incorporate appropriate physical therapy treatment strategies into the educational program; evaluates the effectiveness of the established program and makes modification within the framework of the IEP process as necessary.
- Participates in meetings between county office staff and families on the appropriate implementation of educational programs; collaborates and coordinates physical therapy goals with the educational program.
- Demonstrates educational and developmental strategies to students and families for successful home management of physical therapeutic programs.
- Provides on-site interpretation and summarizes assessment report results to families. Recommends appropriate activities and materials designed to accomplish goals sets and facilitate the development and family care of students.

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- Provides formal and informal in-services to educational staff and families in relevant areas focusing on physical therapy treatment principals as they relate to the development and education of children with special needs.
- Consults and collaborates with medical and community agencies that interact with County Office special schools and early intervention programs regarding physical therapy services for students; participates in local and state presentations to large and small groups.
- Adapts equipment to assure proper positioning and to enhance functional performance of the student, addressing the student's neuromuscular deficits and needs; may include design and fabrication of equipment, or recommendations for purchase of adaptive equipment as needed for the individualized special education program.
- Coordinates physical therapy program within the total educational system, including involvement with transition planning when appropriate.
- Maintains an in-depth knowledge of the laws and policies governing Special Education and Early Intervention in California, particularly as they pertain to the delivery of physical therapy services. Consults with other members of the educational team regarding the mandated and best-practice roles of physical therapy.
- Administers the physical therapy program as needed in terms of budget recommendations, space and equipment recommendations, physical therapy program development and evaluation, and supervision/direction of any support staff or others (i.e., student interns) as assigned to the physical therapy program.
- Refers students and families to related services which will assist the student's development.
- Provides direction, training, and assistance to support staff assigned to students receiving physical therapy services.
- Conducts in-services or other training programs for county office staff and school district personnel on the role of occupational therapy as an educational service, normal sensory-motor development as related to learning, and identification of gross-motor deficits.
- Recommends future physical therapy services to administration.

Minimum Qualifications:

Employment Eligibility:

- Successful candidate must provide proof of employment eligibility and verification of legal right to work in the United States in compliance with the Immigration Reform and Control Act.

Education:

Physical Therapist I

- A Bachelor's degree or higher from an accredited college with a major in physical therapy is required.

Physical Therapist II

- Evidence of attainment of a MA/MS degree in physical therapy or at least one of the following:
 - Board Certification in Pediatrics
 - Neuro-Development Therapy Certification

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Physical Therapist III

- Evidence of attainment of a DPT degree in physical therapy.

Experience:

Physical Therapist I

- Two years experience in physical therapy with a primary focus on pediatric clients.

Physical Therapist II

- Two years successful work experience comparable to that of a Physical Therapist with PCOE.

Physical Therapist III

- Five years successful work experience comparable to that of a Physical Therapist II with PCOE.

Knowledge, Skills and Abilities:

- Knowledge of intellectual, sensory, and physical development of children and young adults.
- Knowledge of the educational and developmental needs of children.
- Knowledge of theory of physical and mental rehabilitation underlying the practices of physical therapy.
- Knowledge of principles, methods and objectives of physical therapy treatment, services and techniques.
- Knowledge of neuromuscular function and dysfunction, kinesiology, the modalities, skeletal anatomy, basic pathology involved in neuromuscular and orthopedic disabilities, and the objective of physical therapy treatment for physically handicapped.
- Knowledge of consultation, training, and supervision.
- Skills in the application of physical therapy techniques utilized in the assessment and treatment of children with disabilities.
- Ability to accurately assess the developmental status and educational needs of children and young adults.
- Ability to identify and analyze areas of developmental sensory-motor dysfunction.
- Ability to develop and implement treatment plans, goals, and objectives to correct sensory-motor dysfunction.
- Ability to collaborate with county office staff, families, and other physical therapists.
- Ability to provide consultation for classroom and home management of gross motor, positioning and mobility needs.
- Ability to explain and provide training on physical therapy and rehabilitative principles.
- Ability to provide direction to staff.
- Ability to communicate effectively orally and in writing and make presentations to small and large groups.
- Ability to maintain records and prepare complex reports.
- Ability to work as a strong member of the IEP team, using current best practice clinical skills for working with infants, children and adolescents with moderate to severe physical, mental and emotional disabilities.
- Ability to establish and maintain an effective and cooperative relationship with those contacted in the course of work including individuals from various ethnic and cultural groups.

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Required Testing:

- Applicants may be tested.

Certificates & Licenses:

- Must possess a valid California driver's license issued by the State Department of Motor Vehicles.
- Must possess a California Physical Therapy License.

Clearances:

- Criminal Justice Fingerprint Clearance
- TB Clearance

Work Environment:

- Work is performed in an office or school environment, and involves continuous contact with staff, and representatives of other agencies.

Physical Requirements:

- The usual and customary methods of performing the job's functions requires the following physical demands: occasional lifting, carrying, pushing and/or pulling; some climbing and balancing, some stooping, kneeling, crouching; reaching, handling, fingering and/or feeling.
- Manual dexterity to operate a telephone and enter data into a computer.
- Facility to sit at a desk, conference table or in meetings of various configurations for extended periods of time with or without reasonable accommodation.
- Facility to see and read, with or without visual aids, laws and codes, rules, policies and other printed matter, and computer screens and printouts with or without reasonable accommodation.
- Facility to hear and understand speech at normal room levels and to hear and understand speech on the telephone with or without reasonable accommodation.
- Facility to speak in audible tones so that others may understand clearly in normal conversations, in training sessions, and other meetings with or without reasonable accommodation.
- When applicable, facility to determine and differentiate colors with or without reasonable accommodation.
- When applicable, facility to drive an automobile or to arrange a consistent method of transportation.

Note: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary.

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FLSA Status: Non-exempt

Employee Group: Classified

Salary Grade: Physical Therapist I: 42.0
Physical Therapist II: 44.0
Physical Therapist III: 46.0

Reviewed and Approved:

Supervisor: _____

Date: 7-10-17

Human Resources: _____

Date: 7/10/17