

STANISLAUS COUNTY OFFICE OF EDUCATION

UTILITY WORKER

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CLASS TITLE: Utility Worker

BASIC FUNCTION:

Under general supervision, to perform general utility work in connection with the building and grounds maintenance, basic groundskeeping, custodial duties, food service preparation and kitchen work at a designated site; working independently or with a team; and to perform related work as assigned.

REPRESENTATIVE DUTIES:

Assists skilled maintenance workers in projects by holding, lifting, positioning, transporting and securing materials and equipment.

Uses power and hand tools to do simpler tasks.

Performs general maintenance work on buildings, equipment and furnishing.

Operate light trucks or other equipment to pick up or deliver equipment and supplies.

Perform general custodial or groundskeeping work.

Moves and hauls furniture, school equipment and maintenance supplies

Serves as a helper to maintenance, custodial and food service staff.

Cleans equipment, appliances and tools.

Clean and sanitize food preparation and storage areas, food containers and other food service equipment.

Operate a variety of kitchen appliances and food service equipment.

Assists with periodic inventories as assigned.

Reports unsafe conditions and needed repairs to supervisor.

May assist in the preparation, cooking and serving of food.

Perform related maintenance, custodial, groundskeeping and food service duties as assigned.

KNOWLEDGE OF:

Operation and use of hand and power tools used in the maintenance of buildings and grounds.

Operation and use of a variety of kitchen appliances and food service equipment.

Methods and materials used in the maintenance of buildings and facilities.

General safety procedures and practices.

Proper methods of storing equipment, materials and supplies.

Proper lifting techniques.

ABILITY TO:

Learn to perform general maintenance, grounds, custodial and food service duties.

Safely operate a variety of vehicles, equipment, appliances, tools used in building maintenance and food service operations.

Handle a variety of work orders and complete work on schedule.

Keep basic work records and make simple reports.

Perform moderately heavy physical labor.

Understand and carry out oral and written instructions.

Maintain cooperative working relationships with staff and students.

EDUCATION & EXPERIENCE:

Any combination equivalent to sufficient training and experience to demonstrate the knowledge and abilities listed above.

LICENSE REQUIRED:

Valid California Driver's License.

ENVIRONMENT:

Indoor and outdoor environment.

Seasonal heat and cold and adverse weather conditions.

Driving a vehicle to conduct work.

Exposure to cleaning chemicals and fumes

Working around a variety of equipment, including knives, slicers or other sharp objects.

APPROVAL DATES:

July 27, 2007

Revised July 20, 2018

FTE: 1.0

UNIT: CSEA

SALARY: Range 5

WORKDAYS: 261