

CUSTODIAN

DEFINITION:

Under supervision, to perform routine cleaning work in the District's buildings; and to do related work as required.

EXAMPLES OF DUTIES:

Working from a prepared work schedule, sweeps, scrubs, waxes, polishes concrete, linoleum, tile, and wood floors, and vacuums rugs and carpets in offices, nurse and faculty rooms, classroom, shop buildings, gymnasiums, libraries, recreation rooms auditoriums, dining rooms, cafeterias, hallways, ramps, and stairways; cleans and dusts walls, furniture, woodwork, hall lockers, and other equipment; picks up paper and other refuse on grounds and sweeps walks and entrances; washes, scrubs, and disinfects rest rooms and shower rooms; cleans windows, door glass, and drinking fountains; cleans and polishes metal work such as door panels and hand railings; empties and cleans waste containers, lights and turns off room heaters and hot water heaters; assists in moving or rearranging chairs, tables, desks, furniture, and other equipment; replaces light globes; makes minor repairs or adjustment to classroom furniture; maintains equipment used in the course of work; reports safety, sanitary and fire hazards, assists in the restoration of buildings and grounds during summer vacation; may be assigned to traveling custodial crew performing the above duties.

QUALIFICATIONS:

Knowledge of:

Modern cleaning methods and the use and care of cleaning materials and equipment.

Ability to:

Use cleaning materials and equipment with skill and efficiency;

Perform heavy physical labor;

Understand and follow a work schedule and verbal and written directions;

Work cooperatively with others.

Experience:

None required.

Education:

High school education or equivalent in training and experience.

License:

Possession of a valid California Driver's License.

JD:elw

11/27/74