CHICO UNIFIED SCHOOL DISTRICT | **SCHOOL BUS DRIVER/UTILITY WORKER**
JOB ANNOUNCEMENT FOR | Starting Salary: $24.05
OPEN & PROMOTIONAL COMPETITIVE EXAMINATION | Salary Range: $24.05 - $37.29

Salary Placement-- **Employment is at the first step for new employees.** Progression to the second step takes 6 months and further progressions are yearly through Step 5. There are additional steps for longevity. The Human Resources Office determines promotional employees step placement.

GENERAL INFORMATION & INSTRUCTIONS:

A. Apply on-line at **www.edjoin.org;** or pick up a job announcement and instructions on how to apply on-line in the lobby of CUSD Administration Building, 1163 E. 7th Street, Chico, CA.
B. **Read the job announcement prior to completing the application form.**
C. To claim Veterans' credit on open entry-level exams, you must submit a copy of your DD214. Those claiming disability Veterans' credit must include evidence of current receipt of disability benefit by the closing date for filing applications.
D. **KEEP THE JOB ANNOUNCEMENT! If you have not received emailed notification for any part of the exam by the day prior to the date announced, call the Classified Human Resources Office at (530) 891-3000 x20185.**
E. Complete all parts of the application. The completed application and any requested attachments must be received by the closing date at 11:59 PM. Late applications are not accepted.

THE POSITION

The District is establishing an eligible list for School Bus Driver/Utility Worker. The eligible list resulting from this recruitment will be used to fill openings in this classification for up to 6 months. *Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be*: **Two years of experience in the operation of a motor vehicle and experience driving a school bus is highly desirable. Must be at least 25 years of age, with some experience in the care and supervision of students. Equivalent to the completion of the twelfth grade, supplemented by successful completion of classroom instruction related to skills and safety requirements for driving a school bus and successful completion of instruction operating a school bus. Formal or informal education or training which ensure the ability to read and write at a level necessary for successful job performance. Meet/maintain the requirements for a valid California School Bus Driver's Certificate, with acceptable restrictions, with first aid training and DMV Medical Examiner's Certificate. Acceptable restrictions are "automatic transmission only" and "first aid test waived, must comply with 12522(c) of the Vehicle Code." Possess an appropriate, valid commercial driver's license, and possess First Aid and CPR certification.** All persons interested and who meet job related and essential qualifications are encouraged to apply. CUSD is an affirmative action employer and will not discriminate against employees or discriminate in employment of classified personnel with regard to age, ancestry, color, gender, gender expression, gender identity, genetic information, marital status, medical condition, mental disability, military and veteran status, national origin, physical disability, pregnancy, childbirth, breastfeeding or related medical conditions, race, religious creed, sex, or sexual orientation of any person. Bilingual candidates are encouraged to apply.

EXAMINATION AND CERTIFICATION

The examination consists of an evaluation of the application for education and experience that pertains to job related and essential qualifications. The top 6-8 candidates will be invited to continue the exam process. **The District will determine the top candidates based solely on the information submitted with the application.** Those top candidates will be invited to a Performance/Oral Exam (interview), weighted 50/50%, which evaluates the knowledge and experience needed to perform the typical duties of the position. Successful promotional candidates will have ¼ point for each year of service up to a maximum of 5 points added to the final score.

APPLICATION/EXAMINATION DATES & CERTIFICATION

A. Closing date for filing applications: **Extended to: Monday, November 30, 2026 @ 11:59 PM**
B. Date of Performance/Oral Exam (personal interview): **TBD (during the day)**
C. Certification shall be according to Merit System §1507.

JOB DESCRIPTION INFORMATION (see reverse side)

EMPLOYMENT INFORMATION FOR BARGAINING UNIT CLASSIFICATIONS

The following employment information is a summary and is not intended to be all-inclusive. For specific details, see the Agreement between Chico Unified School District and the Chico Chapter #110, CSEA.

1. *Vacation Credit*--shall be accrued 1 day/month for 0-4 full years of service. Beyond 4 years refer to agreement. Each employee who is in a paid status less than 1/2 of the workdays in any month shall accrue 1/2 of a full month's vacation credit. Each employee in a paid status for 1/2 or more of the workdays in any month shall accrue a full month's vacation credit.
2. *Holidays*--Employees in a paid status the day before or after the holiday are entitled to holiday pay.
3. *Health and Welfare Benefits*— Full-time employees of the District receive up to $1,453/month to be applied towards a health plan for themselves and dependents. Part-time employees are eligible with the cost pro-rated based upon hours worked. The District pays the full cost of a dental and a vision plan for employees (and dependents) that work 6 hours or more per day. Any employee working less than 6 hours may elect dental and/or vision coverage at his/her cost. A term life insurance plan is also provided by the District to full-time employees and is available for part-time employees. Part-time employees may have these costs pro-rated based upon hours worked. Dependents may be covered with term insurance at employee expense. Income protection insurance is paid by the District for all employees.
4. *Sick Leave*--One day of sick leave is earned for each month worked, with unlimited accumulation.
5. *Probationary Period*--All employees must serve a probationary period of six months in any classification for which they are hired, or which they transfer or promote into.
6. *Retirement*--All employees assigned 4 or more hours/day must join Public Employees' Retirement System (PERS).
7. *Social Security*--All classified employees are covered by Social Security and must contribute to the Social Security system.
8. *Credit Unions*--There are credit unions available for membership by all classified employees.
9. For further information contact: CUSD, 1163 E. 7th St., Chico, CA 95928--(530) 891-3000. TTY (530) 895-4030

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER **JOB LINE 530-891-3000**