CHICO UNIFIED SCHOOL DISTRICT | **ROVING CAFETERIA ASSISTANT COOK MANAGER**
JOB ANNOUNCEMENT FOR | **Starting Salary: $20.76/Hour**
OPEN & PROMOTIONAL COMPETITIVE EXAMINATION | **Salary Range: $20.76 – $32.20/Hour**

Salary Placement – **Employment is at the first step for new employees.** The Human Resources Department determines promotional employees step placement.

GENERAL INFORMATION & INSTRUCTIONS:

A. Apply on-line at **www.edjoin.org**.
B. **Read the job announcement prior to completing the application form.**
C. To claim Veterans' credit on open entry-level exams, you must submit a copy of your DD214. If claiming disability Veterans' credit, applicant must include evidence of current receipt of disability benefit by the closing date for filing applications.
D. **KEEP THE JOB ANNOUNCEMENT! If you have not received <u>emailed notification</u> for any part of the exam by the day prior to the date announced, call the Classified Human Resources Office at (530) 891-3000 x 20185.**
E. Complete all parts of the application. The completed application and any requested attachments must be received by 11:59 PM on the closing date. Late applications are not accepted.

THE POSITION:

The District anticipates openings and is establishing an eligible list for Roving Cafeteria Assistant Cook Manager. The eligible list resulting from this recruitment will be used to fill openings in this classification for up to 6 months. *Substitutes to work on an on-call, as needed basis for regular employees will be selected from the established eligible list.* Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. **A typical way to obtain the knowledge, skills and abilities would be: Two (2) years of responsible food service experience, including some supervisory experience; Equivalent to the completion of the twelfth grade. Specialized training or course work in food preparation, food service management, child nutrition or a related field is desirable**. Ability to obtain and maintain certification for ServSafe by the end of the 5th month of employment. Additional requirements include: Possess and maintain an appropriate, valid driver's license. All persons interested and who meet job related and essential qualifications are encouraged to apply. CUSD is an affirmative action employer and will not discriminate against employees or discriminate in employment of classified personnel with regard to age, ancestry, color, gender, gender expression, gender identity, genetic information, marital status, medical condition, mental disability, military and veteran status, national origin, physical disability, pregnancy, childbirth, breastfeeding or related medical conditions, race, religious creed, sex, or sexual orientation of any person. Bilingual candidates are encouraged to apply.

EXAMINATION AND CERTIFICATION:

The examination consists of an evaluation of the application for education and experience that pertains to job related and essential qualifications. The top candidates will be invited to continue the exam process. **The District will determine the top candidates based solely on the information submitted with the application. Incomplete applications will not be accepted.** Candidates in the top group will be invited to an oral exam (personal interview), weighted 100%, which evaluates the knowledge and experience needed to perform the typical duties of the position. Successful promotional candidates will have ¼ point for each year of service up to a maximum of 5 points added to the final score.

APPLICATION/EXAMINATION DATES & CERTIFICATION:

a. Closing date for filing applications: **Wednesday, November 18, 2026 @ 11:59 PM**
b. Date of Oral Exam (personal interview): December 2, 2026 **(during the day)**
c. Certification shall be according to Merit System §1507.

JOB DESCRIPTION INFORMATION (see reverse side)

EMPLOYMENT INFORMATION FOR BARGAINING UNIT CLASSIFICATIONS

The following employment information is a summary and is not intended to be all-inclusive. For specific details, see the Agreement between Chico Unified School District and the Chico Chapter #110, CSEA.

1. *Vacation Credit* – Shall be accrued 1 day/month for 0-4 full years of service. Beyond 4 years refer to agreement. Each employee who is in a paid status less than 1/2 of the workdays in any month shall accrue 1/2 of a full month's vacation credit. Each employee in a paid status for 1/2 or more of the workdays in any month shall accrue a full month's vacation credit.
2. *Holidays* – Employees in a paid status the day before or after the holiday are entitled to holiday pay.
3. *Health and Welfare Benefits* – Full-time employees of the District receive up to $1,453/month to be applied towards a health plan for themselves and dependents. Part-time employees are eligible with the cost pro-rated based upon hours worked. The District pays the full cost of a dental and a vision plan for employees (and dependents) that work 6 hours or more per day. Any employee working less than 6 hours may elect dental and/or vision coverage at his/her cost. A term life insurance plan is also provided by the District to full-time employees and is available for part-time employees. Part-time employees may have these costs pro-rated based upon hours worked. Dependents may be covered with term insurance at employee expense. Income protection insurance is paid by the District for all employees.
4. *Sick Leave* – One day of sick leave is earned for each month worked, with unlimited accumulation.
5. *Probationary Period* – All employees must serve a probationary period of six months in any classification for which they are hired, or which they transfer or promote into.
6. *Retirement* – All employees assigned 4 or more hours/day must join Public Employees' Retirement System (PERS).
7. *Social Security* – All classified employees are covered by Social Security and must contribute to the Social Security system.
8. *Credit Unions* – There are credit unions available for membership by all classified employees.

For further information, contact: CUSD, 1163 E. 7th St., Chico, CA 95928 – (530) 891-3000. TTY (530) 895-4030