

**CHICO UNIFIED SCHOOL DISTRICT
JOB ANNOUNCEMENT FOR
OPEN AND PROMOTIONAL COMPETITIVE EXAMINATION**

DIRECTOR - INFORMATION TECHNOLOGY
Salary Range: \$119,757 – \$187,808/annual
+ Master's Degree Stipend

GENERAL INFORMATION & INSTRUCTIONS:

- A. Apply on-line at www.chicousd.org; follow the “Human Resources” link or pick up a job announcement and instructions on how to apply on-line in the lobby of CUSD Administration Building, 1163 E. 7th Street, Chico CA.
- B. **Read the job announcement prior to completing the application form.**
- C. Complete all parts of the application. The completed application and any requested attachments must be received by 12:00 pm on the closing date. Late applications are not accepted.
- D. To claim Veterans' credit on open entry-level exams, you must submit a copy of your DD214. Those claiming disability Veterans' credit must include evidence of current receipt of disability benefit by the closing date for filing applications.
- E. **KEEP THE JOB ANNOUNCEMENT! If you have not received mailed notification for any part of the exam by the day prior to the date announced, call the Classified Human Resources Office at (530) 891-3000 x20152.**

THE POSITION (See Job Description Information on reverse)

Chico Unified School District has an opening for DIRECTOR - INFORMATION TECHNOLOGY to work 12 mos/year, 8 hrs/day. The eligible list resulting from this recruitment will be used to fill openings in this classification for up to 6 months. Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: **Four years of successful information, telecommunications, and technology experience, including two years of supervisory experience and completion of a BA or higher degree from an accredited college or university in instructional technology, telecommunication, computer science, or a closely related field. Possession of a valid California driver's license and safe driving record is required. Insurability by the District's liability insurance carrier is a condition of employment. PLEASE NOTE: A cover letter, résumé, 3-5 letters of recommendation, a copy of a valid California driver's license, and a current 10-year DMV printout obtained within the last 30 days must be submitted with the application.** Chico Unified School District is an affirmative action employer and will not discriminate against employees or discriminate in employment of classified personnel with regard to race/color, religious creed, national origin/ancestry, age, mental or physical disability, sex, sexual orientation, gender identity, veteran status, marital status, or medical condition. Bilingual candidates are encouraged to apply.

EXAMINATION AND CERTIFICATION

The examination consists of an evaluation of the application for experience and education that pertains to essential duties and qualifications. The top candidates will be invited to continue the exam process. The examination consists of an oral exam (personal interview) that tests the knowledge and experience needed to perform the typical duties, weighted 100%. Successful promotional candidates will have ¼ point added to the final score for each year of service up to a maximum of 5 points.

APPLICATION/EXAMINATION DATES & CERTIFICATION

- a. Closing date for filing applications: **Friday, May 22nd, 2026 12:00 PM**
- b. Oral exam (personal interview): **Wednesday, June 3rd, 2026 (during the day)**
- d. Certification shall be according to Merit System §1507.
- e. Selection interviews will be scheduled as needed following the exam process.

AN EQUAL OPPORTUNITY/AFF EMPLOYMENT INFORMATION FOR CLASSIFIED MANAGEMENT & CONFIDENTIAL EMPLOYEES

The following employment information is a summary and is not intended to be all-inclusive. For specific details, see the Merit System Rules and Regulations.

VACATION: Classified Management employees shall be allowed 27 paid vacation days per year, pro-rated if work year is less than 12 months and/or work day is less than full time. Classified Confidential employees shall be allowed paid vacation as follows, pro-rated if work year is less than 12 months and/or work day is less than full time:

0-4 full years of service with CUSD	13 days/year	13-17 full years of service with CUSD	22 days/year
5-7 full years of service with CUSD	16 days/year	18 or more full years of service with CUSD	27 days/year
8-12 full years of service with CUSD	19 days/year		

HOLIDAYS: Employees in a paid status the day before or after the holiday are entitled to holiday pay.

HEALTH AND WELFARE BENEFITS: The District pays partial health plan costs for full-time, classified employees and their dependents. Part-time employees are eligible with the cost pro-rated based upon hours worked. The District pays the full cost of a dental and a vision plan for employees (and dependents) who work 6 hours or more per day. Any employee working less than 6 hours may elect dental and/or vision coverage at his/her cost. A term life insurance plan is also available – the full cost is paid by the District for full-time employees, and part-time employees may have these costs pro-rated based upon hours worked.

Dependents may be covered with term insurance at employee expense.

SICK LEAVE: One day (pro-rated according to hours worked per day) of sick leave is earned for each month worked, with unlimited accumulation.

SALARY RATE: Salary placement is based upon experience as determined by the District.

PROBATIONARY PERIOD: Classified Management employees – 1 year; Classified Confidential employees – 6 months.

RETIREMENT: All employees assigned 4 or more hours/day must join Public Employees' Retirement System (PERS) for which a deduction is made from their salary.

SOCIAL SECURITY: All classified employees are covered by Social Security and must contribute to the Social Security system.

CREDIT UNIONS: There are credit unions available for membership by all classified employees.

Questions, contact: CUSD, 1163 E. 7th Street, Chico, CA 95928--(530) 891-3000 – TTY (530) 895-4030