

## SUPPLEMENTAL APPLICATION

### General Maintenance Worker

**APPLICANT INSTRUCTIONS:** Respond honestly and truthfully to all questions. Over-evaluating your skill level is considered providing false and/or misleading information. The statements you make on this form are subject to verification. Applicants found to have provided false or misleading information of their skills **will be disqualified** from further employment processing or, if hired, **will be immediately terminated** from employment.

**SPECIALIZED TRAINING:** Indicate the areas in which you have completed coursework or specialized training related to this position. List the school or organization where you obtained the training. Include the certification/license that you earned.

School/Organization	Apprenticeship/Coursework	Certification/License

**SPECIALIZED EXPERIENCE:** Check the amount of on-the-job experience you possess.

Rating Scale					
0 = No experience or less than one year		2 = Three to five years experience			
1 = One to three years' experience		3 = More than five years experience			
Experience:		Check rating			
		0	1	2	3
Plumbing					
Carpentry					
Electrical					
HVAC					
Painting					
Door/lock hardware					

**QUALIFICATIONS:** According to the job announcement, check the level of your proficiency to perform the minimum qualifications listed.

Rating Scale			
1 = No knowledge or ability			
2 = Some knowledge and ability based on limited training and experience			
3 = Sufficient knowledge and ability to perform in work-related situations without additional training			
Knowledge of:			Rating
			1 2 3
General building construction			
General building maintenance			
General mechanical operation			

Rating Scale			
1 = No knowledge or ability			
2 = Some knowledge and ability based on limited training and experience			
3 = Sufficient knowledge and ability to perform in work-related situations without additional training			
Ability to:	1	2	3
Diagnose maintenance and repair problems			
Operate hand tools and powered tools used for general maintenance			
Operate heavy machinery and equipment used in general maintenance			
Interpret and apply workplace safety rules and regulations			
Read and interpret blueprints, drawings, sketches and diagrams			
Use stripping tools (automatic insulation; self-adjusting insulation; universal; wire)			
Use general diagnostic/testing tools or equipment ( <i>multimeters, ammeters, ohmmeters; voltmeters; oscilloscopes</i> )			
Use wire or cable cutters			
Connect wires to circuit breakers			
Assemble electrical or electronic wiring, equipment, appliances, apparatus, and fixtures			
Install and maintain electrical or electronic wiring, equipment, appliances, apparatus, and fixtures			
Program, maintain and modify digital control systems and/or computerized electronic systems			
Inspect electrical systems, equipment, and components to identify hazards, defects, and the need for adjustment or repair			
Diagnose malfunctioning electrical systems and components and correct the problem			
Interpret building plans and specifications			
Measure, cut, thread, and bend pipe			
Use pipe cutting, threading, and bending machines			
Install, repair and maintain water heaters			
Assemble pipe sections, tubing and fittings			
Use soldering, brazing and/or welding equipment			
Install pipe assemblies, fittings and valves			
Install fixtures such as sinks, faucets, and toilets			
Install appliances such as dishwashers, drinking fountains, and garbage disposals			
Install sprinkler/irrigation systems			
Maintain/repair water, air fixtures and appliances			
Use pressure gauges to detect and locate leaks			
Experience with operation of backflow prevention devices			
Maintain water filtration systems			

**ACKNOWLEDGEMENT:** I certify that all my statements in this supplemental application are accurate and complete, and that if I have made any false or incomplete statements, I may be disqualified or dismissed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_