

**SANGER UNIFIED SCHOOL DISTRICT
SUPPLEMENTAL APPLICATION
FOOD SERVICE SUPERVISOR**

INSTRUCTIONS: Describe and rate your qualifications carefully, as this information will help us determine how well you meet the minimum employment qualification standards for this position. Incomplete or illegible responses may disqualify your application or reduce the credit given for your qualifications.

Respond honestly and truthfully to all questions. Over-evaluating your skill level is considered providing false and/or misleading information. Applicants found to have provided false or misleading information of their skills **will be disqualified** from further employment processing or, if hired, **will be immediately terminated** from employment.

EXPERIENCE: Check the appropriate boxes below to indicate the areas in which you have on-the-job experience.

Food Service Production

- none -1 year 1-2 years 2-4 years 4+ years

Leading Food Service Production

- none -1 year 1-2 years 2-4 years 4+ years

CERTIFICATES AND LICENSES: Check the certificates and licenses below that you possess. You will be asked to provide proof of the Safety and Sanitation certificate prior to the oral/performance examination.

- Food Handling Certificate**
- Food Service Certificate – Safety & Sanitation**
- Valid California Driver’s License**

EDUCATION: Check the education below which you possess. You will be asked to provide proof of your educational background.

- Degree or certificate in food service or culinary field**
- Advanced level coursework in food service or culinary field**

Please list applicable degree or certificate or classes completed:

Degree/Certificate _____ Date Earned _____

College/School _____

Advanced Coursework if no Degree or Certificate:

QUALIFICATIONS: According to the job description, at what level of proficiency are you qualified to perform the qualifications listed? Check the level of your proficiency.

Knowledge of institutional quantity food preparation and packaging methods:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Ensuring adequate food product to meet projected quantities:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Overseeing compliance of National School Breakfast and Lunch Programs:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Assigning work orders to staff for food service production and clean-up:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Providing and coordinating training of food service staff:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Experience working with employees to enhance skills and work organization:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Preparing and maintaining records related to employees such as work schedules:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Planning and managing food production for a site:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task

Experience with proper transport of perishable food items between sites:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Preparing and maintaining records related to food service such as inventory, meals served, monies collected:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Storing perishable and nonperishable food items:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Ordering supplies in order to maintain inventory:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Safety and sanitation procedures:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Operating office software applications to access and record information:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task
Monitoring department finances:		
<input type="checkbox"/> <i>No or Limited Proficiency:</i> No or limited knowledge or ability to perform this task	<input type="checkbox"/> <i>Moderate Proficiency:</i> Some knowledge and ability to perform this task based on supervised experience	<input type="checkbox"/> <i>Extensive Proficiency:</i> Thorough knowledge and ability to perform and lead employees effectively in the completion of this task

ACKNOWLEDGEMENT: I certify that all my statements in this supplemental application are true and complete, and that if I have made any false statements, I may be disqualified or dismissed.

Signature: _____ **Date:** _____