

PROGRAM ASSISTANT, AT RISK STUDENTS
SUPPLEMENTAL APPLICATION

Name: _____

Applicant Information: *The recruitment process will include an evaluation of the information you provide on this supplemental application. This application must be completed, uploaded, and attached to your online EdJoin application no later than **3:30 p.m., on the designated deadline date.***

Please include all information when responding to questions. When completing your responses, please be specific. You may attach additional pages if needed to thoroughly respond to the questions.

1. This position may serve as a liaison between different departments within the Riverside County Office of Education (RCOE) and/or external agencies. Please describe any experience you have providing student information to various levels within an organization and/or outside agencies.

Employer: _____
Dates of Employment: _____
Supervisor Name: _____
Phone Number: _____

2. In this position you may be required to provide guidance to students. Please describe any experience you have in counseling at-risk students.

Employer: _____
Dates of Employment: _____
Supervisor Name: _____
Phone Number: _____

3. Situational awareness is critical for the safety and welfare of the student population. Please describe any experience you have monitoring groups of students to ensure their safety.

Employer: _____
Dates of Employment: _____
Supervisor Name: _____
Phone Number: _____

CERTIFICATION

I hereby declare that the statements on this supplemental application are true and complete to the best of my knowledge. I hereby authorize the RCOE to contact the references listed to verify the information I have supplied. I hereby release from liability all persons and organizations furnishing such information. I understand that the district reserves the right to validate information received on the supplemental application and that I will be subject to disqualification and/or termination if any statement in this supplemental application is found to be untrue or determined to be misleading.

Name: _____

Signature: _____

Date: _____

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